

Silvercraft West
September 21, 2023
General Membership Meeting Minutes

The meeting was called to order at 9:00 a.m. by President Kathy Estes. Kathy led the membership in the Pledge of Allegiance. The minutes of the May 18, 2023 meeting were approved, with Tracey Dowdle offering the motion, and Sandra Forsey provided a second. Kathy stated that the minutes are posted on the club bulletin board within a week of the meetings, and that they will eventually be placed on the new club website.

Treasurer's Report

Treasurer Rita Irwin was absent. Kathy offered the financial status of the club, as of the end of August, as follows (with all amounts being rounded):

Checking account:	\$15,000
Reserve account:	\$30,000
CD account:	\$20,000
Revenue YTD:	\$47,700
Expenses YTD:	\$42,000
Net Profit YTD:	\$5,700

Kathy reported that income consists primarily of member fees, locker fees, store sales and fundraisers such as the raffles.

Committee Reports

Monitor Committee – Linda Rusch

Linda offered a thank you to all members who have monitored throughout the summer. She reminded members that the sign-out clipboards for special tools are located in the cabinet at the monitor's desk. The keys to those tools are with the clipboard. Please be certain that you are trained on the tool before requesting the sign-out clipboard. The monitor may ask, so be prepared to respond.

Discussion was held on badges and the need to ensure that your badge is updated with the tools and tasks that you have been trained in. Instructors should provide a label for your badge to demonstrate that you have had the proper training, primarily to assist other members in knowing who can do what, and to allow the monitors to see if someone has been trained on the tool they are checking out. Bob Stoppelman can assist instructors in providing labels for their students upon request.

Linda reminded everyone that if an email goes out requesting monitors, it is fine to call the club and ask the monitor to add your name to a specific date. There is no need to come all the way down to the club just to sign up for a monitoring date. With the snowbirds returning soon, hopefully our monitoring situation will improve. Rosie Cuddie requested that the silver sales monitors continue to sign up on the calendar located in the sales room.

Linda reminded everyone that unescorted guests can only be in the front lobby area by the monitor desk.

Linda believes that we are finished with the make-up monitor credits for 2022. If everyone does their part, there will be no need for this practice going forward. Discussion was held on ideas for other ways to receive monitor credits, especially since the club has eliminated the tool room monitor. It's a complicated concept, with the Board wanting to fairly distribute monitor credits based on effort. It was also discussed to drop the required four times per year monitoring for each member to three. Our membership is large enough to support that if

everyone makes an effort to monitor. The Board would like to ask members for their input and ideas, and they will discuss it further at their next meeting.

Linda reported that the Board created a check-off sheet for the PM monitor and are working on one for the AM monitor. Instructions for each shift are still included at the monitor desk. Hopefully the check-off sheets will help the monitors to fully complete each task. There have been some issues lately with tasks not being completed that could have an impact on the safety and security of the club room.

Social Committee – Jackie Marra

Jackie was not in attendance, so Kathy reminded members that the next club social will be on October 2 at 2 p.m. in the club room. Members are encouraged to attend. The event is BYOB and bring a snack to share if you'd like (not required.) The November social date will be announced later. The December holiday event is scheduled for December 2 and more details are forthcoming.

Equipment Committee – John Burbank and Nate Dennis

Nate addressed a recent safety concern wherein the electric rolling mill had the back plate reinstalled incorrectly after it was removed to retrieve a piece. The issue could have resulted in an injury or damage to the mill. There have been other issues as well with equipment being used improperly or not being reassembled correctly. Nate asks that if a member has an issue with a tool, to please contact Nate or John for assistance. If a member identifies that a piece of equipment needs work, Nate asks that the information be put on the list, located at back of room 2 on the maintenance cabinet door. If it is an emergency, Nate requests that either he or John be contacted right away.

Nate reported that the new tumblers are here and in use. More tumblers are being ordered, with the plan being to eventually phase out the shakers. If members are not sure how to use them or refill them, please contact Nate or John for instructions.

Nate and John are continuing to look at new equipment and new technology for the club, and welcome suggestions from members.

Unfinished Business:

Discussion was held on sales, both recent and upcoming. Kathy states there are still several large items available for sale. The club has a large amount of rocks and slabs and they are being evaluated to prepare for a member sale. On October 17, the club will have the first sale of these items for our members. Details will be forthcoming in an email. Proceeds will be split between the club and the donor's widow. Another sale is tentatively set for November 14, and will likely include silent auction items.

Logo update: Kathy reported that we have had a very small number of ideas submitted. More time will be allowed, and she will report back to membership.

IT Update: Pam Wayland has joined the Board, and with her husband Brent they are creating a new interactive member website, patterned after successful websites from other SCW clubs. The intention is for the system to assist members with renewals and monitor signups. Members will have a unique sign in and will be able to run reports on their own activity. Classes will also be listed on a calendar with sign-up capabilities. The concept is for the public to be able to see the site and possibly sign up for a new member class, but the bulk of the information, including personal data, will be available on a password-only basis to members. Pam anticipates a January 1 launch.

Remodel update: Jan Stittleburg chaired the committee and reported that the committee reviewed the ideas and suggestions offered by membership and funneled those down to what the Rec Center has indicated they would

be able to do. The Rec Center has a schedule for updating club space, and our club was slated for remodel several years ago, so it's important to get it completed now. The committee has given the information on our requested plan to the Rec Center and are waiting for them to review and approve the plan. The committee will be offering a tour to members of what has been approved once the Rec Center has completed their review. Jan offered that the proposal sent to the Rec Center includes replacement of our aging lockers with larger, more usable lockers, table reconfiguration for better traffic flow and ADA compliance, new ceilings, floors and countertops, and new paint.

Jan indicated that the cost for the remodel will be paid for by the Rec Center. The only thing the club would be responsible for financially is if the membership wanted to replace items like the refrigerator, office furniture, etc, and that the membership will be asked vote on any expenditures that exceed the amount allowed by our By-Laws.

New Business:

The Board recently proposed an increase in dues to \$35 annually, effective January 1. Discussion was held on the proposal, and Kathy explained that the primary purpose in the increase is to assist in building the reserve account to cover any losses that the club might incur in our metals inventory. The Board looked into insurance for the silver sales inventory, but the only insurance being offered had a \$50,000 deductible, which exceeds the amount we carry in inventory. The Board would like to enhance our reserve account to assist in the event of a loss. Additionally, Kathy reported that supply costs for consumables have increased as well, and the additional funds will help to keep the club properly supplied for member use.

Sandra Forsey made a motion to approve the Board's request to increase dues to \$35 annually. Tracy Dowdle offered a second. Motion passed unanimously by membership.

Kathy reported that revised by-laws have been submitted for review, with the only substantive change being a request to increase the size of the board from five members to seven members. The requested revision will be emailed out to the membership and posted on the bulletin board, and a vote will be requested at the November meeting.

Kathy reported that in an effort to reduce inventory in silver sales, some items will be discounted. Information will be sent out to membership in an email.

Monitoring was again discussed. Members were reminded that if monitors aren't available the club will not be able to stay open. Members are encouraged to check the calendar and sign up where they can assist. Some members have never monitored, and some have monitored many times more than the required four.

Bob Stoppelman held the raffle drawing.

Meeting adjourned at 10:10 a.m.

Submitted by Patty Brookins, acting secretary in the absence of Secretary Nancy Cutting.